

Fee Schedule for Orme Circle Properties LLC

Effective 01-01-2019 through 12-31-2019

Application fees

New application to lease a rental unit	\$	35.00
Application to add an adult to an existing lease	\$	35.00
Application to add an adult Authorized Occupant to an existing lease	\$	30.00
New application to request permission to keep a single pet on the leased premises	\$	25.00
Application to request permission to keep an additional pet on the leased premises	\$	25.00

Lockout service

Flat fee	\$	38.00
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Change or add electronic lock codes

Service call fee, plus	\$	38.00
Remove existing lock code(s) and program new lock code(s)	\$	16.00
Add additional electronic lock codes (up to three)	\$	12.00

Note: This service provided Monday through Friday, between the hours of 9:00 a.m. and 5:30 p.m.

Rekey all entry door locks

Service call fee, plus	\$	38.00
Each locking entry lever, knob or deadbolt installed at premises	\$	10.00

Note: This service provided Monday through Friday, between the hours of 9:00 a.m. and 5:30 p.m.

Request additional house key copies

Delivery fee, plus	\$	15.00
Copy charge, per key (5 copies maximum)	\$	6.00

Service call fee

Flat fee portion of charges due for tenant-responsible service calls	\$	38.00
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Note: The service call fee must be paid at or before the time of service. Any remaining charges due for the provision of such services will be charged to your rental account and must be paid at the same time and in the same manner as Current Rent, as prescribed by your Lease Agreement.

Delay dispossessionary filing fee

3 day filing delay	\$	50.00
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*Note: Dispossessionaries are always filed at 10:00 a.m. on the deadline given to you by your property manager
Dispossessionary filing fees are an administrative fee and are not applied to the balance owed on your account*

Dispossessionary filing fee

Fee for electronic dispossessionary affidavit filing and process service fee	\$	139.00
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